

Number : 92/Not-EK/V/2023
Appendix : -
Subject : Summary of Minutes of Annual General Meeting of Shareholder

With all due respect,

I am writing to submit the Summary of Minutes of the Annual General Meeting of Shareholders (referred to as the "Meeting") of PT. BERSAMA ZATTA JAYA, Tbk, located in Bandung City (referred to as the "Company"), which took place on:

Date : Thursday, 25 May 2023
Time : 10:24 AM - 12:07 PM (WIB)
Place : Harikukun Village, Rukun Tetangga 03, Rukun Warga 07, Cigondewah Kaler, Bandung Kulon District, Bandung 40214, and through the EASY.KSEI application

A. Presence:

BOARD OF COMMISSIONERS

Commissioner : Mrs. Hajjah Henda Roshenda Noor
Commissioner : Mrs. Eva Hanura Luziani
Independent Commissioner : Mr. Ir. Haji Muhammad Ridlo, M.M.

BOARD OF DIRECTORS

Main Director : Mrs. Hajjah Elidawati
Director : Mr. Haji Toha Azhari
Director : Mr. Ronny Soleh Pahlevi
Director : Mrs. Sukaesih

- RUPS The annual General Meeting of the Company was attended and/or represented by 6,196,272,300 (six billion one hundred ninety-six million two hundred seventy-two thousand three hundred) shares, which represents 72.9396 (seventy-two point nine three nine six percent) of the total shares issued by the Company until today, namely 8,496,000,000 (eight billion four hundred ninety-six million) shares. In accordance with Article A, Clause I of the Company's Articles of Association, the meeting was duly held and valid decisions were made, binding the Company, regarding all the agenda items of the annual General Meeting.

B. Fulfillment of Legal Procedures for Holding a Meeting.

In accordance with the provisions of the Company's Articles of Association, the Board of Directors has notified about the Annual General Meeting of Shareholders of the Company through the placement of Announcement advertisements on the website of the Indonesia Central Securities Depository (KSEI), the website of the Indonesia Stock Exchange, and the Company's website on April 18, 2023. Furthermore, the Board of Directors of the Company has also issued a call for the meeting on May 3, 2023.

By placing the Announcement advertisements on the website of the Indonesia Central Securities Depository (KSEI), the website of the Indonesia Stock Exchange, and the Company's website, all the requirements for announcing and calling the meeting as stipulated by the Company's Articles of Association have been fulfilled.

C. Agenda of Meeting

1. Approval of the Annual Report and Endorsement of the Company's Financial Statements for the Fiscal Year ending on December 31, 2022.
2. Determination of the Utilization of the Company's Net Profit for the Fiscal Year 2022.
3. Appointment of the Public Accountant for the Fiscal Year ending on December 31, 2023.
4. Changes to the Composition of the Board of Commissioners and Board of Directors.
5. Determination of the Remuneration for Members of the Board of Commissioners and Directors of the Company.
6. Report on the Utilization of Funds from the Initial Public Offering of Shares.

D. Minutes of Meeting

FIRST AGENDA

- The meeting provided an opportunity for shareholders and/or their representatives present to ask questions and/or provide opinions regarding the Agenda Item.
- During the question-and-answer session, no shareholders and/or their representatives posed any questions.
- Decisions were made through a combination of oral voting and electronic voting.
- The results of the voting are as follows:
 - a. No shareholders and/or their representatives expressed disagreement.
 - b. Shareholders and/or their representatives who abstained/blank votes amounted to 1,100 (one thousand one hundred) shares.

c. Shareholders and/or their representatives who expressed agreement amounted to 6,196,271,200 (six billion one hundred ninety-six million two hundred seventy-one thousand two hundred) shares.

Therefore, the Meeting resolves as follows:

"DECIDES and APPROVES to:

1. Accept the Company's Annual Report for the Fiscal Year 2022 (two thousand twenty-two) ending on December 31, 2022 (thirty-first of December, two thousand twenty-two) by granting discharge and full acquittal (Volledig acquit et de charge) to the members of the Board of Directors and the Board of Commissioners for their managerial and supervisory actions carried out during the fiscal year 2022 (two thousand twenty-two), as long as these actions are reflected in the Annual Report of the Company.
2. Approve the Company's Financial Statements for the Fiscal Year 2022 (two thousand twenty-two) ending on December 31, 2022 (thirty-first of December, two thousand twenty-two), as stated in the Company's Annual Financial Statements as of December 31, 2022 (thirty-first of December, two thousand twenty-two), audited by Public Accounting Firm Jamaludin, Ardin, Sukimto and Partners in accordance with Independent Auditor's Report Number 00009/3.045/AU.1/05/0109-3/1/III/2023 dated March 29, 2023 (twenty-ninth of March, two thousand twenty-three), with an opinion of "Consolidated financial statements as of December 31, 2022 (thirty-first of December, two thousand twenty-two), and the consolidated financial performance and cash flow for the year ending on that date, in accordance with Financial Accounting Standards in Indonesia."

SECOND AGENDA

- The meeting provided an opportunity for shareholders and/or their representatives present to ask questions and/or provide opinions regarding the Agenda Item.
- During the question-and-answer session, no shareholders and/or their representatives posed any questions.
- Decisions were made through a combination of oral voting and electronic voting.
- The results of the voting are as follows:
 - a. There were no shareholders and/or their representatives who expressed their disagreement.
 - b. Shareholders and/or their representatives abstained/blanketed 1,400 shares.
 - c. Shareholders and/or their representatives agreed with a total of 6,196,270,900 shares.

Therefore, the Meeting decides and approves the following: "**DECIDES** and **APPROVES** the allocation of the Company's Net Profit for the Fiscal Year 2022 (twenty twenty-two) as follows:

1. An amount of IDR 1,000,000,000 (One Billion Indonesian Rupiah) is set aside as reserve funds to fulfill the provisions within the Company's Articles of Association and Law Number 40 of 2007 concerning Limited Liability Companies.
2. The remaining amount of IDR 4,768,874,815 (Four Billion Seven Hundred Sixty-Eight Million Eight Hundred Seventy-Four Thousand Eight Hundred Fifteen Indonesian Rupiah) is allocated for the Company's working capital and recorded as retained earnings."

THIRD AGENDA

- The meeting provided an opportunity for shareholders and/or their representatives present to ask questions and/or provide opinions regarding the Agenda Item.
- During the question-and-answer session, no shareholders and/or their representatives posed any questions.
- Decisions were made through a combination of oral voting and electronic voting.
- The results of the voting are as follows:
 - a. No shareholders and/or their representatives expressed disagreement.
 - b. Shareholders and/or their representatives who abstained/blank votes amounted to 1,100 (one thousand one hundred) shares.
 - c. Shareholders and/or their representatives who expressed agreement amounted to 6,196,271,200 (six billion one hundred ninety-six million two hundred seventy-one thousand two hundred) shares.

Therefore, the Meeting resolves as follows:

"**DECIDES** and **APPROVES** to grant authority and power to the Board of Commissioners to appoint a Public Accounting Firm to conduct an audit of the company's financial statements for the fiscal year ending on December 31, 2023, and to determine the remuneration of the Public Accountant, along with other Appointment Requirements. Please make it in perfect grammar English."

FOURTH AGENDA:

- The meeting provided an opportunity for shareholders and/or their representatives present to ask questions and/or provide opinions regarding the Agenda Item.
- During the question-and-answer session, no shareholders and/or their representatives posed any questions.
- Decisions were made through a combination of oral voting and electronic voting.
- The results of the voting are as follows:

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- a. There were no shareholders and/or their representatives who expressed their disagreement.
- b. Shareholders and/or their representatives abstained/blanketed 1,400 shares.
- c. Shareholders and/or their representatives agreed with a total of 6,196,270,900 shares.

Therefore, the Meeting decides and approves the following: "**DECIDES** and **APPROVES** to :

Revising the composition of the company's management, with the following changes:

- a. Respectfully dismissing Ms. Hajjah HENDA ROSHENDA NOOR, born in Rangkas Bitung, on August 31, 1963, Indonesian citizen, Homemaker, residing in Bekasi, from her position as a Commissioner of the Company, by granting her an exemption and release (acquit et discharge) from the supervisory actions carried out in the company, as long as these actions are reflected in the company's report.
- b. Respectfully dismissing Mr. Engineer Haji MUHAMMAD RIDLO, Master of Management, born in Ponorogo, on November 12, 1962, Indonesian citizen, Lecturer, residing in South Jakarta, from his position as an Independent Commissioner of the Company, by granting him an exemption and release (acquit et discharge) from the supervisory actions carried out in the company, as long as these actions are reflected in the company's report.
- c. Respectfully dismissing Ms. Hajjah ELIDAWATI, born in Kediri, on June 6, 1964, Indonesian citizen, Entrepreneur, residing in East Jakarta, from her position as the President Director of the Company, by granting her an exemption and release (acquit et discharge) from the managerial actions carried out in the company, as long as these actions are reflected in the company's report.
- d. Respectfully dismissing Mr. RONNY SOLEH PAHLEVI, born in Bandung, on January 5, 1976, Indonesian citizen, State-Owned Enterprise Employee, residing in Bandung, from his position as a Director of the Company, by granting him an exemption and release (acquit et discharge) from the managerial actions carried out in the company, as long as these actions are reflected in the company's report.

- e. Accepting the resignation of Mr. AKBAR FATAHILLAH SABANDA, born in Subang, on March 20, 1999, Indonesian citizen, Student, residing in Subang Regency, from his position as the Chairman Commissioner of the Company, based on the Resignation Letter dated May 16, 2023, by granting him an exemption and release (acquit et decharge) from the supervisory actions carried out in the company, as long as these actions are reflected in the company's report, accompanied by expressions of gratitude.
- f. Accepting the resignation of Ms. EVA HANURA LUZIANI, born in Jakarta, on December 15, 1966, Indonesian citizen, Private Employee, residing in Cimahi, from her position as a Commissioner of the Company, based on the Resignation Letter dated May 16, 2023, by granting her an exemption and release (acquit et decharge) from the supervisory actions carried out in the company, as long as these actions are reflected in the company's report, accompanied by expressions of gratitude for all the contributions of time and ideas given to the Company during her tenure.
- g. Accepting the resignation of Mr. Kiyai Haji ABDULLAH GYMNASIAR, born in Bandung, on January 29, 1962, Indonesian citizen, Entrepreneur, residing in West Bandung Regency, Eco Pasantren Daarut Tauhid Complex, Neighborhood Association 003, Community Unit 007, from his position as an Independent Commissioner of the Company, based on the Resignation Letter dated May 23, 2023, by granting him an exemption and release (acquit et decharge) from the supervisory actions carried out in the company, as long as these actions are reflected in the company's report, accompanied by expressions of gratitude for all the contributions of time and ideas given to the Company during his tenure.
- h. Accepting the resignation of Mr. Haji TOHA AZHARI, born in Cimahi, on June 5, 1954, Indonesian citizen, Private Employee, residing in East Jakarta, from his position as a Director of the Company, based on the Resignation Letter dated May 16, 2023, by granting him an exemption and release (acquit et decharge) from the managerial actions carried out in the company, as long as these actions are reflected in the company's report, accompanied by expressions of gratitude for all the contributions of time and ideas given to the Company during his tenure.
- i. Accepting the resignation of Ms. SUKAESIH, born in Bandung, on April 7, 1973, Indonesian citizen, Private Employee, residing in Bandung Regency, from her position as a Director of the Company, based on the Resignation Letter dated May 16, 2023, by granting her an exemption and release (acquit et decharge) from the managerial actions carried out in the company, as long as these actions are reflected in the company's report, accompanied by expressions of gratitude for all the contributions of time and ideas given to the Company during her tenure.

- j. Appointing Mr. ASEP SULAEMAN SABANDA, born in Subang, on January 16, 1977, Indonesian citizen, Entrepreneur, residing in Subang Regency, Karangcegak Hamlet, Neighborhood Association 008, Community Unit 003, Cidahu Village, West Pagaden District, holder of Identity Card Number/NIK 3213281601770004, as the Chairman Commissioner.
- k. Appointing Mr. INDRASYAH, born in Jakarta, on December 26, 1979, Indonesian citizen, Private Employee, residing in South Jakarta, Tebet Timur Dalam III.L.M/8, Neighborhood Association 006, Community Unit 003, Tebet Timur Village, Tebet District, holder of Identity Card Number/NIK 3174012612790006, as a Director of the Company.
- l. Reappointing Ms. HENDA ROSHENDA NOOR as a Commissioner.
- m. Reappointing Mr. Engineer Haji MUHAMMAD RIDLO, Master of Management, as an Independent Commissioner.
- n. Reappointing Ms ELIDAWATI, as a Chief Executive Officer
- o. Reappointing Mr. RONNY SOLEH PAHLEVI, as a Deputy Chief Executive Officer

The composition of the company's management for the next 5 (five) years is as follows:

INITIALLY:

President Commissioner: Mr. AKBAR FATAHILLAH SABANDA.

Commissioner: Mrs. HAIJAH HENDA ROSHENDA NOOR.

Commissioner: Mrs. EVA HANURA LUZIANI.

Independent Commissioner: Mr. Kiyai Haji ABDULLAH GYMNASTIAR.

Independent Commissioner: Mr. Engineer Haji MUHAMMAD RIDLO, Master of Management.

Chief Executive Officer: Mrs. Hajjah ELIDAWATI.

Director: Mr. Haji TOHA AZHARI.

Director: Mr. RONNY SOLEH PAHLEVI.

Director: Mrs. SUKAESIH.

BECOMES:

President Commissioner: Mr. ASEP SULAEMAN SABANDA.

Commissioner: Mrs. Hajjah HENDA ROSHENDA NOOR.

Independent Commissioner: Mr. Engineer Haji MUHAMMAD RIDLO,
Master of Management.

Chief Executive Officer: Mrs. Hajjah ELIDAWATI.

Deputy Chief Executive Officer: Mr. RONNY SOLEH PAHLEVI.

Director: Mr. INDRASYAH.

2. Granting authority to the Board of Directors of the Company, with substitution rights, to declare and/or reaffirm the decisions of the fourth agenda of the Meeting in the notarial deed and subsequently notify the changes in the composition of the Board of Directors and the Board of Commissioners to the Minister of Law and Human Rights of the Republic of Indonesia, register them in the Company's register, and to take all necessary actions in accordance with the applicable laws and regulations in the Republic of Indonesia.

FIFTH AGENDA:

- The meeting provides an opportunity for shareholders and/or their representatives present to ask questions and/or provide opinions related to the agenda.
- During the question and answer session, no shareholders and/or their representatives raised any questions.
- Decisions are made through a verbal vote and partially through electronic means.

- The voting results are as follows:
 - a. Shareholders and/or their representatives who expressed disagreement: 300 shares.
 - b. Shareholders and/or their representatives who abstained/blank votes: 1,100 shares.
 - c. Shareholders and/or their representatives who expressed agreement: 6,196,270,900 shares.

Therefore, the meeting decides as follows:

"**DECIDES** and **APPROVES** to determine the remuneration for the members of the Board of Commissioners and the Board of Directors of the Company, with the following details:

- a. Authorizing the Board of Commissioners of the Company to determine the maximum amount of salaries, allowances, and/or other income for all members of the Board of Directors for the fiscal year 2023.
- b. Determining the amount of salaries, allowances, and/or other income for the members of the Board of Commissioners of the Company for the fiscal year 2023 and authorizing the President Commissioner of the Company to allocate the total honorarium among the members of the Board of Commissioners."

SIXTH AGENDA:

- The meeting provides an opportunity for shareholders and/or their representatives present to ask questions and/or provide opinions related to the agenda.
- During the question and answer session, no shareholders and/or their representatives raised any questions.
- Decisions will be made through a voice vote and partially through electronic means.
- The voting results are as follows:
 - a. No shareholders and/or their representatives expressed disagreement.
 - b. Shareholders and/or their representatives who abstained/chose a blank vote: 1,400 shares.
 - c. Shareholders and/or their representatives who expressed agreement: 6,196,270,900 shares.

Therefore, the meeting decides as follows:

"**DECIDES** and **APPROVES** to accept the Report on the Utilization of Funds from the Initial Public Offering."

The aforementioned decision of the meeting is recorded in the Minutes of Meeting dated May 25, 2023, Number 13, which is prepared by me, the Notary. A copy of the Minutes is currently being processed at our office.