

**CONVOCAATION**  
**ANNUAL GENERAL MEETING OF SHAREHOLDERS (“AGMS”)**  
**PT BERSAMA ZATTA JAYA, Tbk**

The Directors of PT Bersama Zatta Jaya Tbk (the “**Company**”) domiciled in Bandung hereby invite the shareholders to attend the Annual General Meeting of Shareholders (“**AGMS**”), here in after referred to as the (“**Meeting**”) which will be held on:

Day / Date : Thursday, 25 Mei 2023  
Time : 10.00 WIB – Finished  
Venue : Elcorps Building, Kp Harikukun RT. 03/07 Cigondewah Kaler, Kec. Bandung Kulon, Bandung 40214, and through the eASY.KSEI app.

About the above, we herewith convey the agenda of the Annual GMS as follows:

1. Approval of the annual report and ratification of the Company's financial statements for the financial year ending December 31, 2022.

Explanation:

Based on Law no. 40 of 2007 concerning Limited Liability Companies (“UUPT”), where the annual report and financial report must be approved and ratified by the AGMS. The Company's Annual Report includes, among other things, the Company's Financial Statements for the financial year ending December 31, 2022, and the Company's Board of Commissioners Supervisory Report. In this Agenda, the Company will submit a proposal for the AGMS to approve the Annual Report, ratify the Company's Financial Statements and the Supervisory Report of the Company's Board of Commissioners, and provide full discharge and release of responsibility (“acquit et de charge”) to the Board of Directors and Board of Commissioners of the Company for the management and supervision carried out during the 2022 financial year, insofar as these management and supervisory actions are reflected in the Company's Annual Report for the 2022 financial year.

2. Approval of the use of the Company's Net Profit for the 2022 financial year.

Explanation:

Based on the provisions of Article 70 and Article 71 paragraph 1 UUPT, where the use of the Company's net profit is decided by the AGMS.

By the provisions of Article 24 of the Company's Articles of Association and Article 71 UUPT the proposal for the use of the Company's net profit in a financial year as reflected in the balance sheet and profit and loss calculation which has been approved by the AGMS, in which the proposal can be stated how much the amount of undivided net income will be submitted to the AGMS for approval.

3. Approval of the Appointment of a Public Accountant for the financial year ending December 31, 2023

Explanation:

According to the provisions of Article 13 Paragraph 1 of the Financial Services Authority ("OJK") Regulation No.13/POJK.03/2017 concerning the Use of Public Accountant Services and Public Accounting Firms in Financial Services Activities, the GMS determines a Public Accountant and/or Public Accounting Firm to audited the Company's financial statements for the 2023 Fiscal Year by considering the proposal of the Company's Board of Commissioners.

4. Discussion of Changes in the composition of the Board of Commissioners and Members of the Board of Directors

Explanation:

Taking into account (i) the provisions of Article 3 and Article 23 POJK No. 33/POJK.04/2014 concerning the Board of Directors and Board of Commissioners of Issuers or Public Companies and (ii) Article 11 and Article 14 of the Company's Articles of Association stipulate that members of the Board of Directors/Board of Commissioners are appointed and dismissed by the GMS.

5. Determination of remuneration for members of the Company's Board of Commissioners and Directors.

Explanation:

Based on the provisions of Article 96 paragraph 1 in conjunction with Article 113 UUPT, where the amount of remuneration for the Board of Commissioners and Directors is determined by the AGMS.

The Company will propose at the AGMS to:

- a. To give authority to the Company's Board of Commissioners to determine the maximum amount of salaries and allowances and/or other income for all members of the Company's Board of Directors for the 2023 financial year;
- b. Determine the number of salaries and allowances and/or other income for members of the Company's Board of Commissioners for the 2023 financial year and authorize the Company's President Commissioner to determine the distribution of the amount of honorarium among members of the Board of Commissioners.

6. Report on the realization of the use of proceeds from the Initial Public Offering.

Explanation:

Taking into account the provisions of Article 6 POJK No. 30 2015 concerning reports on the realization of the use of funds, which explains that (1) Public Companies are required to be responsible for the realization of the use of funds from Public Offerings in each annual GMS until all proceeds from Public Offerings have been realized. And (2) Realization of the use of proceeds from the Public Offering as referred to in paragraph (1) must be made as one of the agenda items in the annual GMS.

Note:

1. The Company does not send a separate invitation to the shareholders of the Company as this call of advertisement is considered as an official invitation. This invitation is able to be viewed on the Company's website ([www.elcorps.com](http://www.elcorps.com)), PT Bursa Efek Indonesia website and PT Kustodian Sentral Efek Indonesia website.
2. Pursuant to Article 23 paragraph 2 of Financial Services Authority Regulation no. 15/2020, those who are entitled to attend / represent and vote in the Meeting are shareholders whose names are recorded in the Register of Shareholders of the 1 (one) working day prior to the invitation to the AGMS/EGMS on 2 May 2023.
3. The participation of shareholders in the Meeting can be done by the following mechanism:
  - a) Attend the meeting physically. Shareholders who will attend the Meeting, before entering the Meeting room are requested to:
    1. Informing the Single Investor Identification (SID) number originating from KSEI.
    2. Submit to the registration officer a photocopy of the National Identity Card ("KTP").
    3. For Shareholders of Legal Entities or Proxy of Shareholders of Legal Entities to submit:
      - (i) Power of attorney that has been determined by the Company,
      - (ii) Photocopy of the company's latest Articles of Association,
      - (iii) A photocopy of the deed of appointment of the latest company management composition, also
      - (iv) Special power of attorney (if required by the Articles of Association of the Legal Entity).
    4. Shareholders whose shares have been placed in KSEI's Collective Custody or their legal proxies who will attend the Meeting, are required to submit the original Written Confirmation for the Meeting ("KTUR") and a photocopy of their ID card or other proof of identity
  - b) Attend the Meeting electronically through the eASY.KSEI facility. To use the eASY.KSEI facility, shareholders can access the eASY.KSEI menu located in KSEI's AKSes (<https://access.ksei.co.id/>). The deadline for submitting a declaration of presence or power of attorney and vote in the eASY.KSEI menu is 12.00 WIB on 1 (one) working day before the date of the Meeting.

#### 4. Power of Attorney

##### a) Non-Electronic Authorization

Shareholders can provide power of attorney outside the eASY.KSEI mechanism, with the format of the Power of Attorney which has been provided and can be downloaded through the Company's website ([www.elcorps.com](http://www.elcorps.com)). The power of attorney must have been submitted to the Corporate Secretary of PT. Bersama Zatta Jaya, Tbk, Elcorps Building, Kp Harikukun RT. 03/07 Cigondewah Kaler, Bandung Kulon, Bandung 40214, no later than 2 working days before the date of the Meeting.

##### b) Electronic Authorization ("e-Proxy").

The Company urges the shareholders in KSEI Collective Custody to grant power of attorney electronically ("e-Proxy") to:

1. PT. ADIMITRA JASA KORPORA, as an Independent party, namely the representative appointed by the Company which is the Company's Securities Administration Bureau to represent the shareholders to attend and vote in the Meeting through the eASY.KSEI facility, which is found in AKSes.KSEI by selecting the type power of attorney for "INDEPENDENT REPRESENTATIVE" and enter voting choices for each agenda item of the Meeting;
2. Proxy appointed by the Shareholders, as long as the Proxy has been registered in eASY.KSEI. Electronic power of attorney ("e-Proxy") must comply with the procedures, terms, and conditions stipulated by KSEI and the Company.

5. In regard with the issuance of KSEI's letter No. KSEI-4012/DIR/0521 dated 31 May 2021 concerning the Implementation of the e-Proxy Module and e-Voting Module on the eASY.KSEI Application along with the Impressions of the Shareholders' General Meeting, KSEI has currently provided an e-GMS platform for the implementation of the GMS electronically. Therefore, the Company may hold the Meeting electronically where the Shareholders of the Company may attend the Meeting electronically through the Electronic General Meeting System application with the link <https://easy.ksei.co.id/egken> (eASY.KSEI) provided by KSEI.

6. In accordance with Article 17 and 18 of POJK 15/2020, materials related to the Meeting; copies of electronic documents, are available to Shareholders since the date of the Invitation up until the holding of the Meeting. These can be accessed and downloaded through the Company's website ([www.elcorps.com](http://www.elcorps.com)).

Bandung, 03 May 2023

**DIRECTORS**

**PT BERSAMA ZATTA JAYA, Tbk**

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